

REQUEST FOR PROPOSALS

Spirituality and Counseling: Care of Self, Client, and Community

**A Western Region Conference sponsored by the
NM Association for Spiritual, Ethical and Religious Values in Counseling
A Division of the New Mexico Counseling Association**

March 3, 4, & 5, 2011

Conference will begin with a keynote Speaker on Thursday evening, March 3, followed by a Celebratory Reception. Program continues on Friday morning with 90 minute breakout sessions throughout the day. Lunch is provided on Friday. Saturday's program will include breakout sessions in the morning and conclude with a closing ceremony around 12:30. Counseling Education Credits (CECs) will be applied for.

Presentations are 90 minutes, granting 1.5 Continuing Education Credits each, as applied for. You can also submit a proposal for two back-to-back breakout sessions doubling the CECs. Need for two sessions must be clearly demonstrated. Only a limited number of slots for two session presentations will be available.

The theme seeks to address spirituality in counseling, self-care for the counselor or healing professional, community approaches to therapy and spirituality, promoting well-being and resiliency for self and others, innovative approaches to client care, expressive arts techniques, and broader areas in which these may overlap. Past attendees represent a broad range of fields and interests

Proposals should focus on conference theme. Creativity in presentations is encouraged, including multi-media, experiential exercises, and expressive techniques. Please follow the RFP Proposal Format exactly. If this format is not followed in its entirety, the proposal may not be considered.

PROPOSAL FORMAT

Program Description

- **Title** of Presentation: limited to 100 characters or less
- **Brief Summary** of the program: 50 word paragraph to appear in the conference program. This will promote your breakout session to attendees and must clearly represent your presentation. Changing your workshop topic without prior permission will not be allowed.
- **Contact Person:** name, title, institution, address, city, state, postal code, phone, fax & email.
- **Presenters:** name, title, institution, address, phone, fax & email of **EACH presenter**
- **A brief bio** of each presenter to include degrees, leadership positions, work experience, research, etc. This will be submitted to NBCC as part of CEC application procedure, so should be a true career bio.
- **Indicate** which area of the **NBCC requirements** your proposal addresses:
 - ___ Counseling Theory
 - ___ Human Growth and Development
 - ___ Social and Cultural Foundations
 - ___ The Helping Relationship
 - ___ Group Dynamics
 - ___ Professional Orientation
 - ___ Lifestyle/Career Development
 - ___ Appraisal/Testing
 - ___ Research/Evaluation

In support of NMASERVIC, proposals should also relate to spiritual, ethical, and/or religious values in counseling.

- **Content Outline:** How will you cover your topic? Please provide:

- (a) your program topic,
- (b) a brief summary of information, technique, theory,
- (c) a description of presentation method [panel, lecture, debate, interactive, innovative, etc.],
- (d) relevance to the conference theme,
- (e) description of handouts, etc.

Indicate if this topic can be addressed in one session or requires two breakout sessions. Please explain why.

- **Goals and Objectives:** What will attendees gain from attending your presentation? List your goals and objectives.
- **Audio Visual:** Presenters are invited to bring their own equipment or to contact the hotel directly to make arrangements for equipment. Please let NMASERVIC know what you will require as part of your proposal.
- **Submissions:** All proposals must be submitted electronically, by **September 1, 2011**. Send your proposal via an attachment in MS WORD to the following e-mail address: aldesalme@msn.com Please place the wording "NMASERVIC CONFERENCE PROPOSAL" on the subject line of your e-mail. Or call Allen at home (505-564-2850) or office (505-325-0238).
- **Conference Registration** is encouraged for each presenter who would like to attend the full conference. Presenters are offered a reduced rate for the conference.
- **Include your CV or Resume**